

CHELAN-DOUGLAS HEALTH DISTRICT

POSITION DESCRIPTION

TITLE: Environmental Health Specialist II

DEPARTMENT: Environmental Health Onsite, Land Use, and WRF Programs

SUPERVISOR: On-Site Program Manager

ANNUAL SALARY: \$52,175 - \$66,592 (40 hours/week). Exempt Non-Exempt

Required to become a member of the local collective bargaining unit? Yes No

GENERAL DESCRIPTION: Conduct public health regulatory activities related to onsite septic installations, water systems, and water recreation facilities.

TYPICAL WORK:

Evaluates land use proposals such as subdivisions, short plats, and conditional use permits for environmental health requirements; and reviews and comments on SEPA documents.

Reviews applications and issues permits and/or plan approvals for onsite sewer systems (OSS), repair/replacement OSS, reuses of OSS, new or expanding Group B water systems and private water systems, new well sites for public water systems. Compares application to regs, standards, guidelines and departmental policies and procedures to determine compliance. Reviews and makes recommendations on requests for variances from the regulations; issues Class A waivers for on-site sewer systems. Performs OSS Site Evaluations.

Performs regulatory inspections on OSS, water systems and WRFs; performs Sanitary Surveys of Public Water Systems; reports code or permit violations and poor practices to the owner/operator in person and by correspondence, and to the District by maintaining public records of the conditions observed and the actions taken; and consults with the owner/operator to devise ways of improving conditions and practices to avoid further problems.

Responds to complaints regarding water, wastewater, WRFs, and other public health nuisances.

Takes enforcement actions by means of compliance letters, re-inspections, probation inspections, Notices of Violation, assessment of fines, testimony at enforcement hearings and legal proceedings, permit revocation, stop work or refrain from use orders, and by

preparing materials for court actions.

Coordinates activities with appropriate government agencies and personnel such as local building and planning departments, prosecuting attorneys, commissioner, and state departments of Health and Ecology.

May be called upon to provide community education, septic system installer and other licensee or contractor education; verify that educational opportunities are available to outlying areas; investigate potential causes of illness from environmental factors affecting the public; respond to immediate health hazards by assisting in the development of press releases and providing technical assistance.

Serves as lead staff for WRF program including training and supervision of summer interns.

Shares responsibility for conducting afterhours inspections of temporary food service vendors.

Other duties as assigned.

SPECIFIC KNOWLEDGE AND ABILITIES:

- Knowledge of water, wastewater, and WRF science and technology.
- Knowledge of environmental health land-use planning practices.
- Knowledge of applicable environmental health laws and regulations.
- Ability to independently manage work assignments to insure timely work-products.
- Ability to accurately communicate regulatory requirements to the general public and industry professionals.
- Ability to follow District policies and procedures to insure consistent regulatory outcome.
- Ability to use standard PC applications and other technology as applicable.

MINIMUM QUALIFICATIONS:

- Bachelor of Science Degree in Environmental Health or other related field
- Current R.S/R.E.H.S. license
- Current WA St. Driver's license
- Possession of Onsite Septic Certificate of Competency from WA Department of Licensing within 2yrs of hire

DESIRED QUALIFICATIONS:

- 5 years previous EHS experience with onsite program work

Chelan-Douglas Health District is an Equal Opportunity Employer

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

Work activities occur both indoors and outside.

Desk work involves repetitive manipulation of office equipment including PCs.

Drives cars, vans, pick-ups in all seasons, 100-200 miles per day.

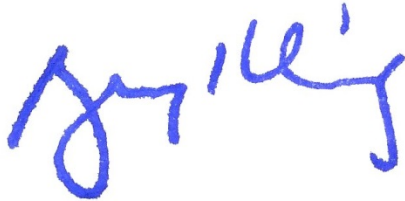
Works outdoors in all seasons and occasionally during evenings and weekends.

Hikes across undeveloped terrain, up steep slopes, carrying up to 40 lbs. of equipment.

Enters and exits test-holes dug by backhoe.

TO APPLY

Applications may be downloaded at <https://cdhd.wa.gov/careers/>. Resumes and applications may be submitted via email or mail to Barry Kling, Administrator, Chelan-Douglas Health District, 200 Valley Mall Parkway, East Wenatchee, WA 98802, barry.kling@cdhd.wa.gov . The position will remain open until filled.



January 30, 2020

Approved by Administrator

Date