

**Montana Environmental Health Association  
Board of Directors Meeting  
June 6, 2012**

MEHA Board Members Present:

Karen Solberg, President  
Christine Hughes, Past President  
Ruth Piccone, President-Elect  
Laurel Riek, 1<sup>st</sup> Vice President  
Steve Kilbreath, Director  
Erik Leigh, Director

MEHA Board Members Absent:

Josh Juarez, Treasurer  
Clark Snyder, Secretary  
Mary Lou Gilman, Director  
Frank Preskar, Alt. Treasurer/Director

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**Call to Order:** Karen called the conference call to order at 1:04pm.

**Meeting Minutes from May 10, 2012:** Karen called for comments on the Board meeting minutes as provided from May 10, 2012. Several small clarifications were submitted. Ruth motioned to approve the meeting minutes and Laurel seconded.

**Treasurer's Report:** Treasurer, Josh was not present. Nothing to report. (Addendum: an email received from Treasurer states that he has cancelled the forward on the PO Box because the bank was not forwarding his statements. He has asked Frank Preskar, Alt. Treasurer/Director to check the mail box and also to hand deliver Josh's notarized forms so that he can get on the account. )

**Committee Reports:**

**Nominations** – There were discussions of when to submit information to members on nominations. It was decided to put it on the website in July along with all of the conference items. Karen will send out an email blast to membership to start thinking of nominations. Karen will look through the past nominations forms to see if there was anyone who volunteered in the past who may be a good contact, especially for 1<sup>st</sup> VP.

**Awards** – Laurel revised the awards form. It will be put on the website in July and will be included in the email blast.

**Articles/Bylaws** – Nothing to report.

**Legislation/Resolutions** – Christine reported on the joint meeting with AMPHO/MPHA/MEHA on June 1<sup>st</sup>. She and Karen attended the phone conference. We are moving forward on an Advocacy Plan with a July 1<sup>st</sup> deadline to have a joint committee formed with 3-4 members from each organization. Volunteers are needed to commit time to the phone conferences and contacting members about issues. Christine will make some personal contacts to try to solicit members. Erik indicated his willingness to be involved, at least with contacting his local legislators. Christine further clarified the goals: 1) put together the committee 2) Make key relationships with lawmakers 3) Education for members on the legislative process

Some additions to our website will be considered. NEHA has a good webpage for membership to explore the work they do on issues. MEHA may want to follow that format.

**Conference Planning** – Karen indicated that a meeting with MPHA took place on the 24<sup>th</sup> of May to set the agenda for fall conference. Speakers have been chosen. Karen said that she

has had a good response back from the speakers, accepting the agenda and the request to speak. Lora Weir of MPHA will be finalizing the agenda for both MEHA and MPHA and it should be available to put on the website in July.

**Exhibitors-** Ruth has only had two responses so far, one from DEQ and one from FCSS. She sent out over 60 notices. She will work on reaching out to those who came last year.

**Fee's/Scholarship-** Karen started a discussion about whether we should offer some scholarships for conference registrations as was done two years ago for the MEHA/WEHA conference. Part of the reason for offering is that when MEHA cancelled the scholarship program to the universities, it was decided to use the money for our own membership. Karen will review the past budgets to see what money was committed for scholarships and bring the issue forward to the next meeting.

**Membership –** nothing new. Waiting for report from Mary Lou on her idea of contacting current registered sanitarians identified as not being MEHA members.

**Communications –**Denise Moldroski provided information on statistics of the MEHA website use. Between January 1, 2012 and June 5, 2012 there were 9640 page views. Most popular page views are the RS Homepage and the MEHA Home page. There were 634 hits on the employment page.

Laurel suggested that NEHA Focus Group Discussion Paper that Karen received may be interesting to put in the MEHA newsletter. Karen also requested feedback from the board members to present at the NEHA conference.

**Archives –** No report.

**Foundation –** Christine indicated the need for fundraisers. Erik's idea of the business card drawing was discussed. Christine will contact Josh about the Treasurer's report for the Foundation to see how much money is available for purchasing raffle or drawings items.

**Workforce & Professional Development Sub-Committee –** Christine spoke to Susan Brueggeman of the WPD group. She indicated a possibility of some MEHA reps speaking with MSU about accreditation during the Summer Institute which will be held at MSU on July 16-20. It was suggested that the NEHA Focus Group Discussion paper be forwarded to the WPD group. Karen said she would do that.

**Old Business:** (after official business over) Erik revisited last month's request for establishing a collection of resources on Healthy Homes topics such as mold, lead based paint, radon, IAQ, etc. He would like to have any resources, fact sheets, local ordinances, building codes, etc. for an intern they will have this summer to begin reviewing and compiling for a resource for all to use. Karen will remember to send out an email blast request this time!

**New Business:** Steve Kilbreath announced that he will be taking a new position at DEQ involving working for the Director on Eastern Montana and Eastern Front Oil Development Issues.

**Next Meeting: TBD.**

**Adjournment:** Karen entertained a motion to adjourn. Motioned by \_\_\_\_\_ and seconded by \_\_\_\_\_ Karen adjourned the meeting at 1:50pm.