

**Montana Environmental Health Association
Board of Directors Meeting
February 2, 2012**

MEHA Board Members Present:

Karen Solberg, President
Joshua Juarez, Treasure
Laurel Riek, 1st Vice President
Ruth Piccone, President Elect
Christine Hughes, Past President
Clark Snyder, Secretary
Erik Leigh, Director
Frank Preskar, Alternate Treasurer/Director

MEHA Board Members Absent:

Steve Kilbreath, Director
Mary Lou Gilman, Director

Call to Order: Karen called the conference call to order at 1:00 pm.

Meeting Minutes from January 5, 2012: Karen called for comments on the Board meeting minutes as provided from January 5, 2012. No new additions to the minutes were made. Ruth motioned to approve the meeting minutes and Josh seconded.

Treasurer's Report: Josh reported that the budgeted income for fiscal year 2010-11 was \$23,500 and the actual income was \$12,020.54. Expenses budgeted for 2010-11 was \$20,735 and the actual expenses were \$10,812.28. The MEHA account has \$1451.13 in checking, \$5454.49 in savings and a CD of \$10,048.63 for a total asset of \$16,954.25. The foundation has \$2591.07 in savings and \$879.02 in checking for a total of \$3470.09.

Membership coming in has been steady, we have received about \$1800 in membership fees. Josh will contact MEHA members that overpaid to make reimbursement arrangements, Josh motioned and Chistine seconded for approval.

Josh and Karen will compare budget numbers associated with 2011 MEHA Fall Conference. Josh will send out the spreadsheet from the treasury report to all board members to review. Josh also indicated that some members on the website are active, but membership dues have not been paid. Christine motioned to approve the treasury report as presented and Ruth seconded.

Committee Reports:

Nominations – No report.

Awards – No report

Articles/Bylaws – Ruth reported that Articles explain “who we are” and Bylaws are “how we do business.” Ruth also mentioned she has caught some spelling errors in the Articles and Bylaws. While looking at the history of revisions it’s not clear as to whether it’s talking about the Articles or Bylaws. She will need to get together with Steve to address this issue. Also Karen mentioned updating the definitions of different memberships to make them clearer. Ruth will set up a phone conference with Article/Bylaws committee to discuss potential changes and updates.

Legislation/Resolutions – Christine reported that MEHA met with AMPHO and MPHA to work on the MOU. The MOU has been sent out to MEHA board members. The MOU describes the way the three groups will work together and set a common goal for all three groups. AMPHO and MPHA will work on a document describing priorities for the three groups. Karen reported that the cost of a lobbyist is still being discussed. An advocacy plan is also being developed which will describe different strategies. A draft plan will be reviewed and approved by the three groups. Ruth made a motion to approve the MOU between MEHA, AMPHO, and MPHA as written and Eric seconded. Christine mention that “The Women’s Voices of The Earth” is happy we still support them and they will keep us in the loop on upcoming issues. Karen put an emphasis on documenting organizational support.

Conference Planning – Grant has been completed and submitted as of January 5th. The grant asks for at least \$10,000 in conference support. Three to four speakers have been identified for the conference. Lora Weir will be sending out a call for speakers fairly soon.

Membership – Christine indicated that there is a need to get together with Josh to discuss membership. Also “Go-to-Meeting” was suggested as a way to present treasury reports and other documents which would not otherwise be available for viewing by teleconference. Karen will research Go-to-Meeting.

Communications – Karen reported that website should be up to date. Let Karen know of any additional changes that need to be addressed.

Archives – No report.

Foundation – No report

Workforce & Professional Development Sub-Committee – Karen will try to contact past members to asses committee activity.

Old Business: April 25th a room has been reserved from 10-4 for an ilinc at the spring conference.

New Business: no reports

Next Meeting: March 1, 2012 at 1pm.

Adjournment: Karen entertained a motion to adjourn. Ruth motioned and Clark seconded the motion. Karen adjourned the meeting at 1:55 pm.