

**Montana Environmental Health Association
Executive Board Meeting
Conference Call Minutes
July 21, 2011**

MEHA Board member Present:

Christine Hughes, President
Crystal Nuno, Past President
Karen Solberg, President-Elect
Ruth Piccone, 1st Vice President
Patty Hamblock, Short Term Secretary
Frank Preskar, Alternate Treasurer/Director

MEHA Board member Absent:

Kathy Moore, Treasurer
Greg McGann, Director
Steve Kilbreath, Director
Tom Moore, Director

Call to Order: Christine Hughes called the conference call to order at 1:35.

Meeting Agenda:

1. The minutes from the June 16, 2011 Executive Board Meeting were approved (R. Piccone motioned, K. Solberg seconded)

2. Treasurer's Report (a complete copy is attached)

Account Balances through June 30, 2011:

MEHA Association Checking	\$ 1,143.81
MEHA Association Savings	\$ 8,252.72
MEHA Foundation Savings	\$ 1,978.07
MEHA Foundation Checking	\$ 879.02
<u>6 Month CD</u>	<u>\$ 10,022.04</u>
TOTAL	\$22,275.66

3. Committees/Committee Reports:

A. **Nominations:** Ruth -Chair, Karen, Christine

- Ruth has arranged a conference call to discuss nomination on August 2nd, 3 pm to discuss potential future open positions (since no volunteers at this time) to begin soliciting.
- Christine will email a reminder to members.

B. **Awards:** Ruth-Chair, Karen, Steve

- Karen will check on how much lead time is needed prior to ordering awards.
- Award deadline is August 15th.
- Christine will email a reminder to members.

C. **Articles/Bylaws:** Ruth, Gino Pizzini

- No report

D. **Legislation/Resolutions:** Tom Moore-Chair, Crystal, Christine, Steve, Kathy, Frank, Ruth (advisory only), Jim Carlson, Mary Lou Gilman, Laura Hendley, Terry Murphy, Theresa Blazeceovich, Tim Roark, Denise Moldroski

Rehberg Amendment to Food Safety Modernization Act

- follow up amendment was struck by his staff.

- on-going discussions about possible editorial letters regarding why the Food Safety Modernization Act is important.

Legislative Committee support for **American Lung Association's Health Air Campaign** in MT request

- John Firehammer of ALA notified that MEHA is in support on 7/18/11. John will be in touch with MEHA as further events take place.

Women's Voices for the Earth (WVE)

- Request to support further advocating for Safe Chemicals Act 2011. Senator Baucus is on the Committee on Env. & Public Works where the legislation was introduced. WVE ramping up efforts.
- Did not get a majority vote from legislative committee. **No action taken.**

Earthjustice

- Request to sign on to a petition asking EPA to issue new rules related to the Toxic Substance Chemical Control Act related to gas and oil industry and hydrofracturing.
- No majority vote from legislative committee. **No action taken.**

E. Conference Planning: Karen- Chair, Ruth, Christine, Crystal
Fall Conference- Updates

- Registration now open, on-line or mail in brochure available. Course descriptions/agenda available on MEHA website.
- Committee may consider a policy on choosing speakers.
- Committee will prepare several options and present to membership re: Conference Host City locations (east, west, north, rotating Great Falls/Billings/Missoula, others?)

F. Membership: Frank, Greg, Christine

- Working on brochure printing. Hope to mail out to conference/member prospects mid August.
- Committee will ask Steve Kilbreath to share his consultant list.

G. Communications: Alisha Johnson, Rod Daniel, Christine

- Rod Daniel, R.S., Ravalli County finished newsletter, available at MEHA website.
- Rod agreed to continue to be newsletter editor (thank you Rod!).

H. Archives: Tom Moore, Tim Read

- No report

MEHA Foundation: Board of Directors per Articles of Incorporation for MEHA

Foundation: Immediate Past-President (Crystal Nuno), Past-Past President (Terry Murphy-resigned/no longer on committee), Treasurer (Kathy Moore), 2 Additional Directors (Theresa Blazicevich, Jeanna McPherson) & Alisha Johnson

- Follow up to raffle question (is MPHA holding a raffle also at the fall conference)?
- Perhaps divide up fund raising, MPHA-a raffle and MEHA-silent auction.
- Perhaps sell t-shirts and hats.

Workforce & Professional Development Committee: Jennifer Pinnow, Barbara Woodbury, Susan Brueggeman, Steve Kilbreath, Melissa Tuemmler, Paul Reeves, Treavor Johnson, Clay Vincent, Alisha Johnson

- No report

Old Business

1. Christine and Karen's NEHA conference report from Columbus, Ohio.
 - Karen and Christine were thankful for the opportunity to attend. There was some discussion on whether both current and upcoming president should attend; virtual attendance is an option.

New Business

1. There was a request to think ahead about agenda items for the fall conference. Christine would like an agenda sent to membership by August 29th. Next conference call, would like to discuss fall conference agenda items and set up agenda.
 - Please email Board with ideas/suggestions
2. Northwest Montana Sanitarian's Association - Request for utilization of MEHA website to post NWSA information.
 - Christine will research whether there will be any additional costs if the group utilizes the website.
 - Denise said she would be willing to add information to the website or train someone from the Northwest Montana Sanitarian's Association.
3. Set up next meeting time.
 - August 18th, 1:30.

Adjournment: The conference call was adjourned at 2:37.

**MEHA Board of Directors
Treasurer's Report
Prepared July 11, 2011**

Association & Foundation Information:

Limited financial activity continues this period. Income from membership fees is \$1,850, or about 37% of our budgeted membership amount of \$5,000. Our full revenue projection, including budgeted revenue for the Fall conference for FY2011 is \$23,250 and we have received 8% of that amount.

Expenses for this fiscal year are at \$4,799 or about 23% of our total budgeted amount. This is consistent with past years and reflects recent charges associated with the NEHA annual education conference.

Account Balances through June 30, 2011:

MEHA Association Checking	\$ 1,143.81
MEHA Association Savings	\$ 8,252.72
MEHA Foundation Savings	\$ 1,978.07
MEHA Foundation Checking	\$ 879.02
<u>6 Month CD</u>	<u>\$ 10,022.04</u>
TOTAL	\$22,275.66

Treasurer To-Dos:

- Prepare a tax return for FY 2010- **not complete**. (IRS will notify)
- Reconcile the online income report to our bank account - **through January**
- Prepare a report on the Foundation account to present to the Foundation Board - **draft budget prepared; cash on hand report prepared - needs to be sent to the foundation.**

Budget Alerts?

- None at this time.