

**Montana Environmental Health Association  
Board of Directors Meeting  
Phone Conference 3 pm  
July 21, 2010**

MEHA Board Members Present

Crystal Nuno, President  
Christine Hughes, President-Elect  
Karen Solberg, 1<sup>st</sup> Vice President  
Mary Schroeder, Secretary  
Theresa Blazicevich, Director

MEHA Board Members Not Present

Jeanna McPherson  
Kathy Moore, Treasurer  
Terry Murphy, Past President  
Frank Preskar, Director / Alternate Treasurer  
Tom Moore, Director

Call to Order

Crystal Nuno called the meeting to order at approximately 3:05 pm. The meeting was held by phone conference.

Minutes

Mary introduced the minutes from May 20, 2010. Crystal motioned to approve the minutes from May 20, 2010. Christine seconded the motion.

Treasurer's Report

The Treasures report was sent by e-mail from Kathy Moore. The balances are: MEHA association checking account is \$1,450.87, the savings account is \$7,320.20. The MEHA foundation checking account balance is \$80.01. The Foundation Savings account balance is \$3,022.52 The D.A. Davidson account balance is \$10,770.56. The total of all accounts is \$22,644.16. Karen motioned to approve the treasurer's report. Christine seconded the motion.

Crystal Nuno followed up on the items requested for decision by Kathy Moore.

D.A. Davidson Account: Discussion followed regarding transferring the monies from the DAD account into a CD or savings account to accrual interest and have the monies federally insured. See Kathy Moore's e-mail regarding the DAD account. Theresa made the motion to take the money out of the D.A. Davidson Account and to move it to the Association Savings account while researching for a location which is FDIC insured and that will earn more interest. Mary seconded the motion.

MEHA Foundation Budget: Kathy has prepared the Foundation Budget. Christine and Kathy will work on next year's budget. The Foundation Board will discuss and act on the items listed in Kathy's e-mail. Kathy's e-mail will become part of the minutes.

Registration for the Fall conference:

Payment instructions on Wild Apricot: Need to add a column for guests (persons just eating meals) to pay for meals and a banquet fee column for guest attending only the banquet. At the present, only members and nonmembers can be added to the payment column. When selecting nonmembers, the guest is charged the full conference fee of \$150.00.

If a paid MEHA member pays the membership at the fall conference, the membership is good through 2011. If a nonmember pays a membership fee, the membership is good through December 2010.

### Committee Reports

#### Nominations

Karen: At least two people have been nominated for each position on the Board of Directors. These are the positions whose the terms will end Fall 2010. Karen will contact each person to see if they are still interested in serving on the Board. Printed ballots with the names will be ready at the conference. The general membership may nominate people at the Fall business meeting or send suggested names to Karen Solberg or Crystal Nuno.

#### Awards

Karen: Karen has sent e-mails to county commissioners regarding awards to be presented. If Karen does not receive response from the commissioners, she will send a follow-up letter. She will also send a letter/e-mail to Food and Consumer Bureau. It was suggested we contact Labor and Industry for a list of rookie sanitarians to be used for the Rookie award. The Association might have to pay Labor and Industry for the list. Karen will follow-up.

Crystal and Karen will check with various trophy businesses for cost estimates to produce the awards using the Montana state outline. Discussion followed about the Certificate of Recognition Awards and if they should be given. The awards committee will discuss this and make the final decision.

#### Legislation:

The survey showed mixed feeling about participation in the upcoming legislature. Some members felt strongly about participating in all pertinent legislation and some member did not want MEHA to be involved; especially in controversial legislation. The members not wanting active participation in legislation felt MEHA should be an informative, educational association. The survey will give MEHA the direction to follow for certain bills, such as, food, water quality,

daycare and wastewater. The Board will contact the members to voice their opinions before becoming actively involved in legislation and will follow the suggestion of the general membership. At the present, the Board will not take any action and will be an informative body.

#### Articles of Incorporation

Crystal: No report.

#### Communications

Christine: Christine will start the newsletter and should have it published by the end of August.

#### Archives

Tom: No report.

#### Membership

Mary: Mary will contact Kathy for amount in the budget to print more envelopes and do a mailing to consultants in late August/early September. We did receive a list of consultants in the Billings and Bozeman area from Crystal. Mary, Theresa, and Christine will work on the mailings.

#### Foundation

Theresa: Crystal reported that Terry Murphy has declined the position on the Foundation Board. Susan Brueggeman will join the next Foundation Board meeting scheduled for August 5 at 3 pm.

Theresa suggested sending 5 raffle tickets to each member to sell or buy themselves. Board also discussed sending tickets to Food and Consumer and DEQ and placing the raffle tickets on Wild Apricot to sell. Mary will contact DEQ and have raffle tickets available.

Theresa discussed selling shirts and caps. The Board agreed to sell t-shirts and caps at the conference. She will also check on the price of vests. There will be one color of shirts, either white or blue, with the MEHA logo and various colors of caps.

#### Professional Improvement

None

#### Conference Planning

Crystal: Planning committee will be meeting within a couple of weeks.

#### Old Business

Crystal and Christine attended the NEHA conference. Christine was able to receive a scholarship to attend. Christine thought it was a good place to meet and interact with people from other state associations. Crystal was asked and did serve on a legislative panel. At the presidents meeting, Crystal learned that our association is the only association that is growing in numbers. Almost every other state has lost members. MEHA is an active association with a

growing membership – way to go members!! The break down of the cost of attending the NEHA convention is in Kathy’s e-mail that will be part of the minutes.

Crystal contacted Dan Strausbaugh regarding a member of MEHA to serve on the haz-mat committee. Dan did not think it was necessary. MEHA will not have a member on the haz-mat committee.

New Business:

The next meeting is to be held August 19 by phone conference at 3 pm.

Theresa motioned to adjourn the meeting. Mary seconded the motion. The meeting ended at 4:30 p.m.