

**Montana Environmental Health Association  
Board of Directors Meeting  
Phone Conference 3 pm  
April 15, 2010**

MEHA Board Members Present

Crystal Nuno, President  
Christine Hughes, President-Elect  
Karen Solberg, 1<sup>st</sup> Vice President  
Kathy Moore, Treasurer  
Mary Schroeder, Secretary  
Terry Murphy, Past President  
Frank Preskar, Director / Alternate Treasurer  
Theresa Blazicevich, Director  
Jeanna McPherson, Director  
Tom Moore, Director

Guest: Denise Moldroski

MEHA Board Members Not Present

Kathy Moore

Call to Order

Crystal Nuno called the meeting to order at approximately 3:05 pm. The meeting was held by phone conference.

Minutes

Mary introduced the minutes from March 18, 2010. Karen motioned to approve the minutes from March 18, 2010. Christine seconded the motion.

Treasurer's Report

Kathy Moore gave the Treasurer's Report. The balances are: MEHA association checking account is \$2,056.36, the savings account is \$7,317.47. The MEHA foundation account balance is \$3,085.41. The D.A. Davidson account balance is \$10,770.00.

Mary motioned to approve the treasurer's report. Theresa seconded the motion.

Committee Reports

Nominations

Karen: Nomination forms will be passed out at the Spring Conference. It will be suggested that nominations be submitted to the nomination committee before the Fall Conference. The nominations form has been e-mailed to Crystal.

The By-Laws state the terms and the year when each officer and director's position is to be filled. In order to come in compliance with the By-Laws, the following positions are to be elected in the Fall of 2010: (even years)

Two director's positions: Theresa and Jeanna positions

First Vice President: Karen's position

Alternate Treasurer: Frank's position

Secretary: Mary's Position

Treasurer: Ask Kathy to stay at least one more year or elect a Treasurer for one year since the two year Treasure position is to be elected in odd years.

#### Awards

Karen: Nominations forms should be in the Spring Conference packet.

#### Legislation:

Tom: none. Articles of interest to the members should be put in the newsletter or e-mailed.

#### Articles of Incorporation

Crystal: No report.

#### Communications

Christine: Alisha is working on the newsletter.

#### Archives

Tom: Tom has the SIT and other professional books/materials and will deliver them to Frank for storage and sending to members on request. The materials will be stored at the Lewis and Clark Environmental Health Department.

Crystal will deliver the archive files from Jerry Cormier to Tim Read. Tim will sort the material and store the files. Montana State University has MEHA articles but does not have sufficient room to store more materials. MSU will not return the articles they have in storage.

#### Membership

Mary: The membership committee has sent reminder notices to members. Theresa has sent envelopes and brochures to sanitarians and consultants that are not members. We had hoped for a better response from consultants. In March, the total membership was 106. We now have 109 members.

#### Foundation

Theresa: Mary has sent a letter to University of Montana stating the Association will not be able to support a scholarship. The letter instructed the U of M to contact Christine Hughes or Kathy Moore in the future.

Theresa stated the foundation will have another raffle. Theresa would like to receive all raffle ideas within a month.

### Professional Improvement

None

### Conference Planning

Crystal: "Save the Date" was sent. Yellowstone Park entrance fee was waived if Fall registration is received by September 15. Room registration for Mammoth will have to be e-mailed or faxed. If appropriate, a tax exempt number can be used. Crystal is working on the form.

### Old Business

Spring conference. Crystal will check with Kathy on food.

### New Business:

Denise Moldroski joined the conference call to talk about the web payment program to use. Three programs were discussed, Goggle, Pay Pal, and Authorize.net. Authorize.net seemed to be the payment program that would be most beneficial. Pay Pal is the most expensive. Wild Apricot has a domain with Go Daddy. However, MEHA.org is the association's domain name and the association owns the domain name.

Crystal asked if Kathy Moore agreed to the Wild Apricot fee of \$444 the first year and \$345 for each of the following years? Frank will check with Kathy.

Karen moved to use Authorize.net for payment pending Kathy's approval or agreement. Tom second the motion. The fee to use Authorize.net will be a \$100 one time set-up fee and \$20.00 per month. Frank said Kathy would accept either way.

Fall Conference. Wyoming will register through Kathy Moore. Can members register on-line but pay through the mail or at the conference?

Tom asked if they registered early would the fee in the park be waived? Yes, by September 15, the park fee will be waived.

Crystal will contact with Kathy about registration and membership form.

The next meeting is to be held May 20 by phone conference at 3 pm.

Karen motioned to adjourn the meeting. Theresa seconded the motion. The meeting ended at 4:35 p.m.